

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Thursday, April 26, 2018
7:30 p.m. Open and Closed Session - School Commons
APPROVED MINUTES**

OPEN SESSION

Call to Order and Pledge of Allegiance - President Amy Jorgenson called the meeting to order at 7:33 p.m. Other Board Members present: Kevin Krueger, Sarah Duggan Goldstein, Bob Wagner, and Kirsten Purinton; Administrator: Dr. Mati Palm-Leis; District Employees: Jessica Dennis, Michelle Jordan, Miranda Szcepanski, and Barb Krueger; Community Members: Hans Lux, Ray McDonald, Jeff McDonald, Tom Jordan; Students: Michael Cornell and Paige Gunnlaugsson.

1. **MSP (Duggan Goldstein/Krueger)** to approve of the board agenda to strike Action Item A, which was completed previously. Approved 5-0.
2. **MSP (Wagner/Krueger)** to approve of the minutes of the monthly Board of Education meeting on March 20, 2018 as and Special Meetings on April 4, April 9, April 16, and April 21, 2018 with a correction to add Margaret Foss's name to the list of the Staff Leadership team. Approved 5-0.
3. Open Discussion - Jeff McDonald raised his concerns regarding the Board's resolution of 2016-17 LP contract with Island Marina Inc. Mr. McDonald expressed his desire that the resolution should have been handled more openly.
4. Communications - The Board is required name a CESA 7 delegate for the annual meeting next month. Bob Wagner offered to look over the invitation.
5. Student Council Report - Paige Gunnlaugsson and Michael Cornell reported in the Student Council activities including coin war results, fourteen students attending Gibraltar's prom, and Island Clean-Up in May, and discussions on how improve hot lunch offerings. Thank you to prom chaperones, Andy and Paola Valentincic.
6. Good News Report
 - Spring Testing - Thank to teachers and especially Barb Krueger for preparing the students for state testing.
 - School Gardens - Margaret Foss is leading the efforts to plant garden beds on school property. Thank you to Tom Jordan for donating soil and taking down the old satellite, and the Rolffs from Hoot Blossom Farm donated the seedlings.
7. Treasurer's Report - Kevin Krueger presented the payables for the month in the amount of **\$23,690.55**.
8. District Administrator's Report
 - Dr. Palm-Leis announced the Federal REAP Grant was submitted and the district hopes to receive up to \$16,000 in funds.
 - He has compiled information for the in State Safety Grant to submit next month in hopes to cover the costs of securing the school building using the quotes from LaForce received last month.
 - Dr. Palm-Leis and the ERP committee have reviewed the applicants for the 4K/5K teaching position and have two interviews scheduled next week.
 - The Staff Leadership Committee have been focused on improving instructional quality with templates for lessons plans, syllabus templates, and planning inservices next month and next fall.
 - May 5-11 is Teacher Appreciation Week
 - John and Tasha Morgridge, who donated the Wisconsin Technology Grant funds, are going to visit our school on May 16. The grant money allowed the district to purchase all new SmartBoards.
9. Board of Education Committee's Report
 - President's Report - Amy Jorgenson thanked Tom Jordan for his five years of service on the Board of Education. Tom was given a plaque to honor his five years on the board.
 - Budget Committee - The committee reviewed the IS Corp Contract for cloud services for the district's financial information. The costing includes a three year contract and transferring all the data to the cloud. The district is hopeful that the Smart Grant will cover \$6, 284 of the \$8,378 bid. The ESpark bid was \$800 less than this year due to the lower number of students, \$1,880. The GoGuardian bid was \$675, and Mrs. Dennis and Ms. Szcepanski both commented on the

benefits of this filter. Dr. Palm-Leis suggested the district look into purchasing a second school van to transport students during basketball season and to have one van on each side for field trips, van payment monies have already been budgeted for next year. There was discussion concerning the phone book revenues gifted to each class and if those moneys could be used to pay for the graduation dinner. Amy Jorgenson said the money was there to fund field trips, and suggested that no more than \$400 should be allowed to help pay for the dinner.

- Learning & Technology Committee - The committee learned from Tom Nikolai that there were some computer issues to be resolved for the Forward exam, but there were no glitches for the Aspire/ACT Exam. The staff will be creating morning broadcasts for daily announcements in the future. The school board meeting videos posted on the school website will be removed due to the cost of required closed captioning. The meeting minutes will still be available. Margaret Foss completed the self and peer reviews to finalize her 5K ELA curriculum map. Thank you for being the first one to complete this important and time-consuming process.
- Policy Committee - The committee tabled the Student Records Policy/Rule and the Work Experience Policy. The committee reviewed the language offering flexibility for individual experiences or education plans concerning wording on the Compulsory Attendance Policy.
- Employee Relation and Personnel Committee - The committee reviewed candidates for the 4K/5K teaching position, would like to schedule an insurance presentation by M3, the district's insurance broker for next month, and is still working staff compensation models.
- Transportation / Building & Grounds Committee - The committee inspected the roof again and feels the roof should be replaced in the summer of 2019. Amy Jorgenson suggested contacting contractors to request bids and timelines for possible installation times. The committee is asking LaForce to quote the price to rekey all the interior doors as part of the State School Safety Grant process. Next month the board will have decide which LaForce bid to use for the grant writing process. Barb Cornell will not longer be mowing the school grass, one possibility is to purchase a mower and hire custodian, Kevin Jones, to complete the work. Other board member suggestions were going out to bid and contacting the town about working with them because the town already owns and maintains equipment and trained staff. The old water softener is not currently working, Jeff from Culligan is going to look at it in the near future.
- Special Committee - Gym - Michelle Jordan reported on the progress of the committee in fundraising efforts, Nicolet Bank currently has a display promoting the fundraising efforts, Michelle is writing the Packer Foundation grant, speaking to private donors, and would like a single handicap accessible bathroom in the gym because the existing bathroom in the school building are not ADA compliant.
- Special Committee - STEM - Tabled

10. Action Items -

- A. ~~School Board Members Take and File the Official Oath~~ - completed on April 16, 2018.
- B. **Purinton** nominated **Amy Jorgenson** for the position of **President**, **Duggan Goldstein seconded** the nomination; **Jorgenson** nominated **Sarah Duggan Goldstein** for the position of **Vice President**, **Krueger seconded** the nomination; **Jorgenson** nominated **Kirsten Purinton** for the position of **Clerk**, **Duggan Goldstein seconded** the nomination; **Duggan Goldstein** nominated **Kevin Krueger** for the position of **Treasurer**, **Purinton seconded** the nomination. All nominations were accepted. **MSP (Jorgenson/Krueger)** to accept the slate of officers as nominated and seconded above. Bob Wagner will hold the title of Member at Large. Approved 5-0. The Board filled the committee slots by consensus, then **MSP (Krueger/Wagner)** to accept the slate of school board committee assignments (see attached list.) Approved 5-0.
- C. **MSP (Krueger/Wagner)** to approve the payment of the bills in the amount of **\$23,680**. Approved 5-0.
- D. Approval of Learning and Technology Committee Curriculum Recommendations.
 1. **MSP (Purinton/Krueger)** to approve the final quality review of the Kindergarten ELA Curriculum Map completed by Mrs. Foss. Approved 5-0.
- E. Approval of Budget Committee Recommendations
 1. **MSP (Krueger/Wagner)** to approve the ISCorp contract in the amount of \$8,378, this includes a transfer of all data and is a three year contract. Approved 5-0.

2. **MSP (Purinton/Duggan Goldstein)** to approve the E-Spark contract in the amount of \$1,880. Approved 5-0.
 3. **(Krueger/Jorgenson)** to approve the annual GoGuardian contract in the amount of \$675. Approved 5-0.
 4. **MSP (Krueger/Wagner)** to approve of the purchase of a second school van to not exceed the current payment allowance. Approved 5-0.
- F. Approval of Policy Committee Recommendations
1. **MSP (Wagner/Krueger)** to approve the renumbering with no changes of the following policies: Co-Curricular and Interscholastic Programs Policy 375, Contests for Students Policy 375.1, Attendance Policy 535.1. Approved 5-0.
 2. **MSP (Duggan Goldstein/Wagner)** to approve the first reading of the Curriculum Policy 330. Approved 5-0.
 3. **MSP (Wagner/Duggan Goldstein)** the second and final reading of the Graduation Requirements Policy 345.6. Approved 5-0.
 4. **MSP (Jorgenson/Krueger)** to approve the second and final reading of the Compulsory Attendance Policy 341.1. Approved 5-0.
- G. **MSP (Wagner/Purinton)** to approve of the letter written by the Gym Committee requesting backfill from the Town of Washington. Approved 5-0.

11. Proposed Future Meetings Dates -

Spec. Committee - Gym	April 30 at 7:00 p.m.	WISD Commons
Employee Relations & Personnel Comm.	May 9 at 9:45 a.m.	Supt. Office
Policy Committee	May 17 at 3:45 p.m.	WISD Library
Learning & Technology Committee	May 24 at 6:00 p.m.	WISD Commons
Transportation Building Grounds Comm.	May 24 at 6:30 p.m.	WISD Commons
Budget Committee	May 24 at 7:00 p.m.	WISD Commons
Board of Education	May 24 at 7:30 p.m.	WISD Commons

CLOSED SESSION

- 12. MSP (Purinton/Krueger)** to move into Executive (Closed) Session pursuant to Section 19.85 (1)(c) & (e) of the Wisconsin State Statutes at 9:44 p.m. Approved 5-0.
- A. The Board reviewed the administrative job descriptions and compensation models.
 - B. The Board discussed the following: Pursuant to Wisconsin Statutes 19.85(1)(a) [Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body]. and 19.85 (1) (f), [19.85(1)(f)] Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations]. The Board will pursuant to Wis. Stats. 120.13(1)(e)3. convene to review the expulsion order of a District pupil.
- 13. MSP (Krueger/Wagner)** to adjourn the Executive (Closed) Session to reconvene into Open Session at 10:44 p.m. Approved 5-0.
- 14. MSP (Krueger/Wagner)** to adjourn the Executive (Closed) Session to reconvene into Open Session at 10:44 p.m. Approved 5-0